**SBPT/Faculty Meeting**

**March 23, 2018**

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| **Topic** | **Discussion Notes/Action Item** |
| **1** | Kudos & Celebrations | Many Kudos for our staff and children who are doing amazing things |
| **2** | Staffing & Space 2018-19* Room/teaching assignments
* Summer planning/ building use
 | * We will be able to expand with ECIHS still located on the north side of the third floor. We may have to use some resource/ ESL rooms in order to fit the new classrooms.
* Looking to have a cohesive ICOT class setting at the elementary level
* 2 classrooms at grade K,1,2
* 3 classrooms at grade 3,4,5,6
* 120 plus new 7th graders
* There may not be 7th grade at Wilson high school.
* K-5 will be summer school in the building. There are five per grade level so they will be using 7-8 grade rooms as well. Hours 9-3. About 800 students. Summer school is for all students, including honors. They are doing ELA, math, gym, leadership, musical
* Christine\_\_\_\_\_\_\_\_\_ and Tim\_\_\_\_\_\_\_\_ are hiring now, so if you want to apply for their program contact them.
* Pack all stuff except smartboard markers. Make sure items are off walls so summer school teachers can use it
* Middle school summer school is at 58 school for eastside, westside here?
* Send top ten kids K-5 recommended for summer school to Robin Lavergne.
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| **3** | PD Update –* PYP/MYP writing
* Approvals
* IB summer/Training
* Other summer PD
 | * Put in two dates for PYP training for all K-6 teachers and support staff end of June and end of August; waiting on IB
* Megan, Lori, Katie worked on PD plan for next year. SBPT will approve but downtown gets final approval. We need to make sure all programs and summer pd aligns with student achievement. We need to show how we are using the student data.
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| **4** | Attendance updates* Times/ROBO calls
* Unsubmitted Attendance
 | * Running reports twice daily about who has not submitted attendance. If not done, then need to go down and explain why to Deasure to get approval to correct because we will be locked out at 215. The reports go to the school chief (ours is Toiya Wilson)
* Attendance needs to be taken by 815 for morning robo call. Take earlier if not able to do at 815.
* Mark kids “absent excused” if you know where they are but they are not with you. Include in the comments where they have told you they are going; band, counselor, etc.
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| **5** | Superintendent’s Conference Day* Special Education Summit
 | * The date is April 23rd. Special education and related services are going off site, everyone else is in the building
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| **8** | Testing update/info | * Testing right after we come back from break. Two days for testing this year not three. All grade levels are testing in the morning. We will need specials teachers for all of the test mod students that we have.
* Jacobs and Lischer will be coordinating testing and make-ups
* For math test, announced that if the kids did not show their work and still got the answer right they got partial credit. This year no work, no credit. As a proctor you are not allowed to tell them to show their work.
* 6th get calculators for one day. 7th and 8th graders get them both days. Remind them to write down work they do on calculators. (before test day)
* Opt outs count toward schools and those students are assigned a level 1, the school is given an accountability value of zero. If students want to opt out they need to come in with a parent and meet with the principal.
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|  | Next Meeting: Monday - April 23, 2018 | Agenda:1. Kudos/Celebration
2. Interviews/Teacher Transfer
3. Update of Staffing
4. PD Update
5. Master Schedule Update
6. GUEST: Megan Comstock – PD Proposals
7. Other?
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